

- Kirk and Marsh Limited
Specialist Construction Consultants
- CDM : Principal Designer Services
 - Building Documentation



Building Documentation Specialists

Kirk and Marsh Limited
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Building Documentation Specialists

Our Services;

- ✓ Advice & Guidance
- ✓ Operation & Maintenance Manuals
- ✓ Handover Management Service
- ✓ Health & Safety File
- ✓ BREEAM Building User Guide
- ✓ Building Log Books
- ✓ Tenant Handbooks
- ✓ Client Demonstration Videos
- ✓ Data Maintenance Service
- ✓ COBie Information Output / BIM



Riverside East Development, Dalmarnock



University of Edinburgh Accommodation and Outreach Centre,
Edinburgh

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Advice & Guidance;

Established in 2003, Kirk and Marsh Ltd provides a range of professional property and construction services covering Design Risk Management, Building Documentation and Operational Safety and Environmental Hazard Management.

We have built our reputation on providing our Clients with the confidence and assurance that their interests are being protected through our extensive knowledge and experience. We have considerable expertise in Building Documentation, and in the practical management of construction health and safety.



Operation & Maintenance Manuals;



- ✓ Early agreement of structure and content ensures prompt delivery of information
- ✓ Regular progress reports to give you confidence
- ✓ A formal document review at final draft to demonstrate progress and compliance
- ✓ By obtaining information for you, we release your site staff to manage completion of the project
- ✓ As specialists in this activity, we deliver at a lower cost than your own resources
- ✓ Assured delivery on time
- ✓ Hard copy, electronic or in the Cloud

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Handover Management Service;

- ✓ Advice on certification requirements
- ✓ Management of all required documents
- ✓ Identification of responsible parties and management of delivery
- ✓ Identification of shortfalls in time to take action



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BREEAM Building User Guide, User Handbooks, Tenant Packs, Building Log Books;

- ✓ Selection of Information for End User
- ✓ No unnecessary Technical Information
- ✓ Clear Instruction on Use of Equipment
- ✓ Simple Structure and Easy to Use by Unqualified Persons



Tenant Information Pack



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Health & Safety File;

- ✓ Advise on what information is required, how to obtain it and who is responsible for providing it.
- ✓ Assistance in obtaining the information, and in preparing it in a logically structured and workable format.

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Client Demonstration Videos;

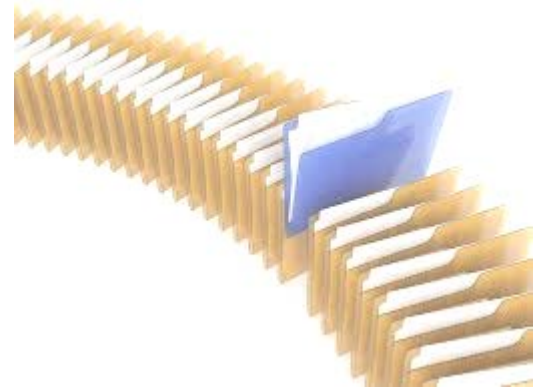
- ✓ Demonstrates equipment in use
- ✓ Save time and money training new staff
- ✓ Refer back to video at any time for a refresher



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Data Management Service;

- ✓ Planned updating of information systems on your premises
- ✓ Assistance in incorporating new information
- ✓ Structure of documentation preserved



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Our Experience;

Healthcare

Dumbarton Care Home - Morgan Sindall
Eastwood Health Centre - Morgan Sindall
Maryhill Health Centre - Morgan Sindall & SPIE
North Tyneside General Hospital - Kier
Victoria Hospital, Kirkcaldy - Balfour Beatty
Possilpark Health Centre Services Manuals - SPIE
Muir of Ord & Tain Care Homes - Robertson
Tain Health Centre - Miller & SPIE
Forres Health Centre - Miller & SPIE
Woodside Health Centre - Miller & SPIE
Caphill Care Facility, Blair Drummond - Ogilvie

Hotel & Leisure

Leisure Centre, Irvine - McLaughlin & Harvey
Motel One, Glasgow - Ogilvie
Premier Inn Extensions - Ogilvie
Motel One, Newcastle upon Tyne - Kier NE
Farmhouse Inn, Dyce Aberdeen - Ogilvie
10-15 Princes Street, Edinburgh - Ogilvie
Kingsmills Hotel, Inverness - Robertson

Housing

Westburn Lane, St. Andrews - Ogilvie
Housing Burdiehouse Terrace, Edinburgh - Ogilvie

Commercial

Schuh Distribution Centre - Interserve
Cumbernauld Community Centre - Kier
National Museum of Scotland - Interserve
Porsche Centre, Aberdeen - Ogilvie
Rolls Royce Engine Factory Services - SPIE
Kelvin Hall Refurbishment - McLaughlin & Harvey
Building 1, Drumpellier Business Park - Ogilvie
Kingussie Court House - Morgan Sindall
Hermiston Retail Park Consett - Kier
Moray Council HQ - Stewart Milne
Sheriffhall South - Advance Construction
Riverside East Development - Morgan Sindall
Durham Police HQ - Kier NE
ARKE Building, Isle of Skye - Robertson
TIS Office, Aberdeen - Ogilvie
Roslin Institute - Galliford Try
National Museum Collections Centre - Ogilvie
Glen Ord Distillery - Robertson
Phoenix Retail Park, 8 Units - Ogilvie
Sandbank 1.1, Dunoon - Kier
HMP Edinburgh, Front of House - Morgan Sindall
Sports Direct, Consett - Kier

Education

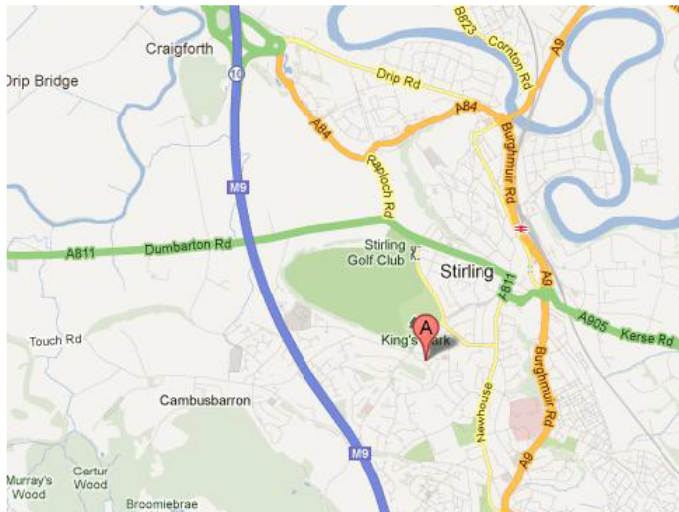
St. Anthony's Girls Academy - Kier NE
Garnock Campus - Kier & SPIE
Sheraton Park Student Accommodation - Kier NE
St. Flannan's Primary School - Morgan Sindall
Woodhill Primary School - Morgan Sindall
Edinburgh University Student Accommodation - Balfour Beatty
Inverness College Campus - Galliford Try
Barnard Grove Primary School - Kier NE
Holy Trinity Primary School - Kier NE
Handale Primary School - Kier NE
Haddington Place Student Accommodation - Ogilvie
Udston Primary School Extension - Morgan Sindall
Grangefield School - Kier NE
Manor College of Technology - Kier NE
St. Michael's Catholic Academy - Kier NE
Lenzie Primary School, Lenzie - Lend Lease
St. Patrick's Primary School, Inverclyde - Lend Lease
New College Durham Campus Refurbishment - Kier NE
Teesside University Refurbishment - Kier NE
South Lanarkshire Schools - Various
Fife Schools - Various
Shrubhill & Murano Student Accommodation - Ogilvie
Longbenton Primary School - Kier NE
Student Accommodation King St, Aberdeen - Ogilvie
Mearns Academy, Laurencekirk - Lend Lease
Collegelands, Glasgow - Ogilvie
Brimmond PS, Aberdeen - Ogilvie
Udston First Step Nursery - Morgan Sindall

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